

# Minutes



To: All Members of the  
Employment Committee, Chief  
Executive, Chief Officers

From: Democratic & Statutory Services  
Ask for: Deborah Jeffery  
Ext: 25563

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## **EMPLOYMENT COMMITTEE 12 DECEMBER 2016**

### **ATTENDANCE**

### **MEMBERS OF THE COMMITTEE**

R I N Gordon (Chairman), L F Reeve, A Stevenson

Upon consideration of the agenda for the Employment Committee meeting on 12 December 2016 as circulated, copy annexed, decisions were reached and are recorded below:

Note: No conflicts of interest were declared by any member of the Committee in relation to the matters on which decisions were reached at this meeting.

### **PART I ('OPEN') BUSINESS**

#### **MINUTES**

The Minutes of the meeting of the Committee held on 20 June 2016 were confirmed as a correct record and signed by the Chairman.

#### **1. CHIEF OFFICER SECONDMENT**

[Officer Contact: Emily Austin, HR Manager, Strategy, Policy & Reward  
(Tel: 01992 556653)]

- 1.1 The Committee considered the proposed secondment of the Director of Community Protection from 1 April 2017 to 31 March 2018 (with the possibility of extension for a further one year period) to the Chief Fire Officers' Association (CFOA). The Committee also considered the proposal to backfill the role of Director of Community Protection on a one year fixed term contract basis from 1 April 2017 to 31 March 2018 (with the possibility of extension should the substantive post holder's secondment to the CFOA be extended).

**Decision**

1.2 The Employment Committee agreed:

- (a) the proposed secondment of the Director of Community Protection on a full time basis for the period 1 April 2017 – 31 March 2018 (with the possibility of extension for a further year) to the Chief Fire Officers Association;
- (b) that the terms of the secondment agreement with the Chief Fire Officers Association be settled by the Chief Executive and Director of Environment, in consultation with the Assistant Director, Human Resources;
- (c) that decisions on any proposed extension to the secondment are delegated to the Chief Executive and Director of Environment with the Chief Fire Officers Association, rather than being referred back to the Committee;
- (d) to the proposal to advertise internally for the post of Acting Director Community Protection as a one year fixed term contract (with the possibility of extension), in order to provide business continuity during the substantive post holder's secondment.

**KATHRYN PETTITT  
CHIEF LEGAL OFFICER**

**CHAIRMAN**\_\_\_\_\_

**CHAIRMAN'S  
INITIALS**

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